

# TOWN OF ST. GERMAIN

OFFICE OF THE CLERK

P.O. BOX 7

ST. GERMAIN, WISCONSIN 54558

[www.townofstgermain.org](http://www.townofstgermain.org)

## MINUTES SPECIAL TOWN BOARD MEETING: OCTOBER 26, 2010 BUDGET WORKSHOP

1. **Call To Order:** The chairman noted that this was a duly called meeting in accordance with the Wisconsin Open Meeting Law. The meeting was called to order at 6:00 P.M.
2. **Roll Call:** Peggy Nimz, Fred Radtke, Lee Christensen, John Vojta, Marion Janssen, Town Treasurer, Tom Martens, Town Clerk. Walt Camp came in at 6:53 P.M.
3. **Approval of Agenda:** Motion Vojta seconded Radtke that the agenda be approved in any order at the discretion of the chair. Approved.
4. **Items for Consideration (Approve, Disapprove, Table):**
  - 4.1 **Budget Workshop:** The board discussed the money in the Bike & Hike Trail Account that needed to be transferred into the general account. Ms. Janssen thought that the money could be used for the community center roof. Ms. Nimz stated that the roof didn't need to be done at this time. Mr. Radtke thought that the money should be used to repair the 1965 portion of the Red Brick Schoolhouse roof. It was the consensus of the board to leave the money in the Bike & Hike Trail Account for now.

The \$35,000 that had been placed in the budget for the Red Brick Schoolhouse roof was removed. The garbage bag receipts were lowered to \$10,500.

Ms. Janssen noted that the third quarter room tax collections were still coming in. She suggested that the room tax budget be added to the November 8<sup>th</sup> town board meeting so that she would have the final figures for the third quarter. Mr. Radtke asked why the town was giving money to the lakes committee when they had a large balance in their account. It was decided to put the \$300 earmarked for the lakes committee into the community improvements section of the budget. Mr. Christensen will contact Bob Schell and ask him to come to the town board meeting to explain how the Fish & Wildlife Club uses the \$5,000 that is given to them. The clerk also noted that the pavilion, land and park loan had been paid off so that \$5,000 could also be put into the community improvements category.

Mr. Radtke stated that he had talked to someone from Wittenberg. They keep their golf course open into December. Mr. Radtke thought that the town was losing money by closing the course so early. Mr. Christensen said that the cost would have to be weighed against the income. He didn't think that it would be feasible. Ms. Nimz asked that the Yellow book ads be cut back and the budget be lowered to \$12,000. The board also thought that the golf club should no longer take American Express Cards. The clerk asked if the revenue estimate of \$758,700 was realistic. Mr. Radtke thought that town board should estimate a revenue amount and that the golf course committee should have to align the budget to meet that figure. The board also thought that Boyd Best should come to a town board meeting to explain his figures.

### 5. **Citizens Concerns:**

**Wally Geist:** Mr. Geist thought that it was a waste of money to have a special ad in the Yellow Book.

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**Brian Sherren:** Mr. Sherren stated that the town board could change the budget as often as needed as long as it was an agenda item. Mr. Sherren also stated that the problem was not that the levy was too low, but that there had been too much borrowing. Mr. Sherren asked if there was an interest only loan for the Bike & Hike Trail. The clerk stated that it was part of the M & I Loan.

## 6. Board Concerns:

**Fred Radtke:** Mr. Radtke stated that this town board inherited the M & I loan. He also thought that the levy shouldn't be lowered since that would set the basis for next year. Mr. Radtke thought that the town board should also look at the fire department budget. Ms. Nimz stated that Mr. Ebert had already presented a fire department budget. Mr. Radtke thought that the payroll records should be kept in the town office. He would like to see the records every other week.

**John Vojta:** Mr. Vojta stated that if the public works employees were to keep daily records, all town employees, including the golf course employees, should have to keep daily records.

**Walt Camp:** Mr. Camp thought that all departments and employees should be treated fairly.

**Peggy Nimz:** Ms. Nimz was concerned about how extensive the employee record keeping should be. She didn't want the employees to have to spend hours keeping records.

**Marion Janssen:** Ms. Janssen stated that the meeting that she had with Paul Carlson concerning personal property records went well. She also thought that there should be an employee handbook.

7. **Set Date & Time For Next Meeting:** The next regular town board meeting will be held on Monday, November 8, 2010 at 5:00 P.M. in meeting room #4 of the Community Center. Ms. Nimz asked that the board members email agenda items to her.
8. **Adjournment:** Motion Nimz seconded Radtke that the meeting be adjourned. Approved. Meeting adjourned 7:54 P.M.

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Town Clerk

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Chairman

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Supervisor

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Supervisor

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Supervisor

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Supervisor